



DEPARTMENT OF _____
ANNA UNIVERSITY, CHENNAI-600 025



ONLINE SIX DAY AICTE-AU SHORT TERM TRAINING PROGRAMME

In

Name of the Programme

Duration

Date: / / 2021

RECEIPT

Received a sum of Rs. _____ (Rupees _____)
from the Coordinator, Six Day AICTE-AU Short Term Training Programme In
_____ towards the payment of Honorarium to expert for delivering
lecture in Online _____ session on _____.

Name of the Coordinator(s)
with Signature & Seal

Signature of the Resource Person

Name

Address



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ANNA UNIVERSITY, CHENNAI-600 025



Statement of Expenditure

Online Six Day AICTE-AU Short Term Training Programme in _____

From _____ To _____

SI.No	Details	Amount Restricted	Actual Expenditure
1.	Honorarium for University Program Coordinator	5,000	
2.	Honorarium to experts (Rs.3,000/- per session for 1 ½ hours)	72,000	
3.	Provision for payment to lab attendant engaged during lab practices	3,000	
4.	Miscellaneous charge (Printing of Certificate, Postage & etc.)	5,000	
	Total	85,000	

Total Amount Spent -
(-) Advance - Rs.60,000
Balance -

Utilization Certificate

This is to certify that the total amount of Rs. _____/- (Rupees _____)
Is fully utilized for the conduct of Online Six Day AICTE-AU Short Term Training Programme
in _____ during _____.

Signature of Co-Ordinator(s) with Seal

Signature of HoD with Seal