

Invitation for Workshop on "GeM", POSH and Reservation in Services, at New Delhi

SERT Director <sertdirector@gmail.com>

Wed 4/5/2023 4:35 PM

To: Registrar Anna University <registrar@annauniv.edu>

Cc: dirac <dirac@annauniv.edu>;diradmissions <diradmissions@annauniv.edu>;Senthilkumar K <dircasr@annauniv.edu>;gudevi11@gmail.com <gudevi11@gmail.com>;cai <cai@annauniv.edu>;caa <caa@annauniv.edu>;msaswati <msaswati@auist.net>;dircadcam <dircadcam@annauniv.edu>;diruec@annauniv.edu <diruec@annauniv.edu>;Dr. S. Meenakumari <autvscqm@annauniv.edu>;dirbiotech <dirbiotech@annauniv.edu>;panducatalysis@gmail.com <panducatalysis@gmail.com>;Dr. R.VIDJEAPRIYA <vidjeapriya@annauniv.edu>;diricpt <diricpt@annauniv.edu>;CENTRE FOR CLIMATE CHANGE <dircca@annauniv.edu>;hariharan2311 <hariharan2311@gmail.com>;Dr. P.HARIHARAN <hari@annauniv.edu>;babu <babu@annauniv.edu>;babusm@yahoo.com <babusm@yahoo.com>;Mary Anita Rajam V <anitav@annauniv.edu>

📎 1 attachments (16 KB)

Registration form.docx;

Some people who received this message don't often get email from sertdirector@gmail.com. [Learn why this is important](#)

To,
The Director/Registrar/Principal/GM (HR)
Admin. Officer/I/C HRD (Trg.)
Anna University, Chennai

Sir/Madam,

Greetings from **Society for Economic Research & Training (SERT)**, New Delhi.

It is our pleasure to inform you that **(SERT)**, has been organizing training programmes / Workshops on application, evaluation of statutory rules on Service, Finance matters and Human Resources handled by a team of competent and dedicated trainers. Based on the need requirements received from our client organisations, we are organizing the below mentioned training programme.

We are sending below the details of the programme brochure for the details:-

Prog. No.	Topics	Date & Venue	Brochures Details
A-270	Practical Approach to Public Procurement, e-Procurement & Government e-Market Place (GeM)	14th to 16th June 2023, New Delhi	Download Now
A-270B	Gender Sensitization & Prevention of Sexual Harassment of Women at Workplace	26th to 27th June 2023	Download Now

		New Delhi	
A-271	Recruitment Rules & Reservation in Services for SC/ST/OBC/EWS/PWD & Ex-servicemen	25th to 27th July 2023 New Delhi	Download Now
A-271B	Effective Office Management & Office Procedures for PA/PS, Stenographer & Office Staff	2nd to 4th August 2023 New Delhi	Download Now
T-272	Pay Fixation, Leave, TA, LTC Rules & CS (MA) Rules, Maintenance of Service Book and NPS	23rd to 25th August 2023 New Delhi	Download Now

FEE:-

- **Non-Residential: 18500 + 18% GST = Total Rs. 21830/-** Per participant Per Programme (Fee Includes the cost of Course Material, refreshment, Pad, Pen Bag/folder, Participant certificate. working lunch, Tea/coffee & other Estt. Charges.
- **Residential:**
- **On twin sharing basis 27500 + 18% GST = Total Rs. 32450/-**Per participant Per Programme if the Organisation in nominating two officials (same gender).
- **Single Occupancy:35000 + 18% GST total Rs. 41300/-** Per participant Per Programme.
- The participation Residential fee covers the cost of lodging, boarding, meals & study material of the participants.

We shall be glad to have the nomination from your organisations.

Kindly find enclosed a copy of the Brochures Workshop on the topics noted above scheduled to be organised by SERT New Delhi.

Registration

The Organization may please send the nomination starting the Name, Designation, their Mobile No. and Contact No., with full address with requisite fee by crossed DD/Cheque/NEFT drawn in favour of "**Society for Economic Research & Training**" payable at New Delhi .

Each Nomination Should Contain The Following Information:

1. Name & Complete Address of the organization.

2. Name of the participants.
3. Designation
4. Office address with Tel. No./Fax No. & E-mail address
5. Residential address of the nominee with Phone / Mobile Number.
6. Academic Qualification
7. Experience
8. Details of Demand Draft /Cheque sent
9. Sponsoring Authorities Name, Designation, Office address with Tel. No. /Fax No., E-mail address.
10. Nomination Residential or Non-residential

DETAILS FOR ECS PAYMENT:-

Bank Name: HDFC BANK

Address: Plot No.28, Block-B, Community Centre,
Janakpuri, New Delhi – 110058.

CA Account No.: 01292000019064

NEFT IFS Code: HDFC0000129

MICR Code No.: 110240016

Account Type: Current Account (Code-0129)

PAN No.: AADAS4228C

GST No. 07AADAS4228C1ZT

About SERT

The SERT is non-profit organization providing research, training and consultancy services in social, economic & administration. It is registered as a Society under the society's registration Act.1860 Registration No.63225 of 2008, PAN No.AADAS4228C, and is a approved institution for HRD by the Department of public Enterprises Govt. of India. The focus of our programmes on statutory rules is not only on equipping the operating Staff at middle/junior level to efficiently executive grassroot level tasks but also on giving effective support in decision making process by briefing the senior officers at the decision making level.

Our Objective: Autonomous Bodies and Central Public Sector Undertakings

Our Strategy: Maintain high professional standards of training.

Working Style: Innovative

Public Relations Policy : Honest and straightforward dealings

In-House Training Programme are also Organised by us

We request you to forward nominations for the above programme from your organizations as per the nomination form at Appendix / overleaf where the details of course fee etc. have been indicated. Assuring you of our best service.

Note: Facility of on-line registration is available vide our website www.sertdelhi.org

with best regards.

Yours faithfully

with best regards.

Yours faithfully

Anuj Sharma

Programme Coordinator

Society for Economic Research & Training,

New Delhi - 110046 Mob. 8604864938

Website: www.sertdelhi.org **E-mail:** sert_ayush@rediffmail.com

SOCIETY FOR ECONOMIC RESEARCH & TRAINING

REGISTRATION FORM

Workshop on

Date:

S. No.	Name	Designation	Mobile No.	E- Mail
1.				
2.				
3.				
4.				

A DD/Cheque of Rs. _____ bearing no. _____ dated _____ drawn on _____ being participation fee in favour of **“Society for Economic Research & Training”** payable at New Delhi is enclosed.

In case of NEFT, the details are as follows: UTR No. _____ Date: _____ Amount: _____

DETAILS OF NOMINATING AUTHORITY:

Name of Organization:	Address:
Name of Nominating Officer:	Designation:
GSTIN of Organization:	E Mail: